



**WAINUI PONY CLUB**  
**Annual General Meeting Minutes**

19th May 2017 at 6.30 pm  
The Foal and Fallow, Dairy Flat

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**Meeting opened at 6.45 pm**

**Attendees:**

Natasha Hatton, Peta Kuluz, Shivani Bhatt, Holly Lupton, Ashleigh Deed, Keira Lupton, Jade Douglas, Charlie Wallace-Pram, Catherine Lupton, Jodie Wood, Peter Wood, Andrew Deed, Shelley Hackett, Maree Drury, Annise Boothroyd, Ian Boothroyd, Ava Berry, Tahlia Graham, Eve Walters, Mia Boothroyd, Staton, Ranby, Nikki Ranby, Claire Brothers, Jessie Brothers, Isla Brothers, Dillon Ranby, Jessie Holmes, Nichola Holmes, Andrea Fox, Kelly Graham, Cherie Graham, Kirk Douglas, Michelle Burgess, Grace Wallace-Pram, Lisa Wallace, Isabella Scopas, Katrina Scopas, Julie Walker, Christine Latch, Sue Whiddett, Michelle Hatton, Tania Dickson, Chris Beach, Caitlin Metz, Stephen Simpson, Brendon Wallace-Pram, Mike Miles.

**1. Apologies**

Received from Carrie Walker, Jenny Savannah, Judith Finch

**2. Previous Minutes**

The 2016 AGM minutes were read out, and there were no matters arising from the previous AGM minutes. Caitlin Metz proposed they be accepted seconded by Mike Miles.

**3. Head Junior Coach Report – Chris Beach - Attached**

**4. Treasurers Report- Prepared by Kim Phillips Harvey - Attached.**

Kim Phillips-Harvey prepared the report and this was read by Caitlin Metz on Kim's behalf. No matters were raised from the Financial Statements. Caitlin Metz proposed that the 2016/17 Treasurer's report be accepted, seconded by Mike Miles.

**5. Guest Speaker – Peta Kuluz – Speech Attached**

**6. Presidents Report- Attached**

**7. Caitlin closed the meeting and stood down as Chair – 7.20pm.**

Stephen Simpson ran the Election of Officers. Nominations were called from the floor and were voted in by those present.

**8. Election of Officers – Congratulations to the following**

**President - Michelle Hatton**

**Vice President - Nikki Ranby nominated (need to check with NZPCA that 2 positions can be held by the same person)**

**Secretary – Nikki Ranby – voted into this position first**

**Treasurer – vacant**

**Head Coach – Chris Beach**  
**Authorised Person – Caitlin Metz**

**Committee members are Claire Brothers, Mike Miles, Michelle Burgess, Lisa Wallace, Katrina Scopas – Canteen Manager, Nichola Holmes,**

**9. 7.35 pm Caitlin re-opened the AGM and called for items of General Business;**

**Item 1 - Wainui Pony Club Fees**

It was put to the meeting that the fees remain at \$200 per riding member. There was discussion around the fee for those parents that do not help with working bees or regular rally evening chores. Mike Miles suggested a fee be charged if people do not contribute on a regular basis. Caitlin advised that there was a nominal fee of \$100 payable at time of membership which meant people did not assist with working bees. Mike suggested this needs to be altered and there should be a regular schedule of jobs that everyone needs to contribute to. It was decided that this should be a matter for the new committee to discuss further. Catherine Lupton mentioned that NZPCA levies were due to go up this season.

Motion: Fees remain at \$200 per riding member but subject to review based on the advised NZPCA levies. Committee to advise and parents to pay the difference of the increase.

Moved by Caitlin Metz seconded by Maree Drury

**Item 2 – Use of Lloyd Property**

Lisa Wallace asked if it were possible to ride on the Wainui Grounds all year round. Caitlin explained that our arrangement for the grounds use are only for the pony club season for rallies and event dates. The Pony Club agree to abide by the Lloyd's requests due to this being a working farm and the schedule of the Hibiscus Coast Flyers Club. It was not reasonable to ask the Lloyd's to host riders during the winter months due to the ground conditions. Chris Beach suggested that a list be developed, itemising contact details for local arenas, so that members could plan to have winter riding at these other all-weather facilities.

**AGM closed at 7.45pm**

**Prize Giving to celebrate the season winners commenced.**

## **Chris Beach - Head Junior Coach – 2016/17 Season Report**

### **19 May 2017 AGM**

Another busy and successful season has come to an end. I took on the role of Head Coach for the junior section this year. As our club has grown it has given me a chance to focus on our younger members and it has been very rewarding to see the improvement in our junior riders – both in their riding and their knowledge of how to care for their ponies.

I have been grateful to be supported by Sue Whiddett and Christine Latch who have both been supportive and encouraging to our riders. As a Show Hunter coach and judge Sue brings a wealth of experience with to jumping instruction. Christine is now qualified as an NZPCA C Examiner and coach and sat in on this year's D, D+ and C examinations. This will help with preparing candidates in the future. I am an ESNZ Performance Dressage Coach and dressage competitor so our coaching team has plenty of experience and knowledge.

The junior groups have had rallies, game nights and theory sessions this season. The season ended with certificate exams with all D, D+ and C candidates successfully passing.

C+, B and A candidates are assessed by an independent examiner prior to being put forward to the real examination. C, D+ and D are assessed internally by our coaches. We aim to have our riders well prepared and capable of achieving the standard of skills required. It is important for parents and caregivers to allow us to make this recommendation to ensure our riders are successful.

I hope you and your ponies will enjoy a well-deserved rest and good luck to those continuing to compete and train through the winter months.

Chris Beach - Head Junior Coach  
Wainui Pony Club  
19/5/17

## Wainui Pony Club

### Statement of Financial Performance

1 April 2016 to 31 March 2017

<b>Income</b>	2016/2017	2014/2015
Fees	\$ 8,680.00	\$ 6,840.00
Canteen	1,916.00	1,839.00
ODE/SJ	6,319.00	5,211.27
Sundry	2,142.77	5,004.03
Sponsorship	2,500.00	2,500.00
<b>Total Income</b>	<b><u>\$20,312.77</u></b>	<b><u>\$21,394.40</u></b>
<b>Expenses</b>		
Levies	\$ 4,849.00	\$ 2,647.00
Canteen	966.87	2,754.95
Coaches	7435.00	6,410.00
ODE	967.00	3,747.58
Club Ground Fee	500.00	1,000.00
AGM Expenses	0	0
Equipment	2,491.43	3,150.00
Sundry	2411.4	1,697.94
Power	818.60	891.13
Insurance	906.90	1,072.94
<b>Total Expenses</b>	<b><u>\$ 21346.29</u></b>	<b><u>\$19650.15</u></b>
<b>Income over expenses profit</b>	<b><u>\$1,033.52</u></b>	<b>\$1,744.25</b>

ANZ Bank Account Opening Balance 1 April 2016	\$ 6,929.10
Plus Income	\$20,312.77
Less Expenses	\$ 21346.29
ANZ Bank Account Closing Balance 31 March 2017	\$5,895.58
Fixed Assets	\$52,370.00
Cash on hand (fees – Brothers)	\$ 200.00
Outstanding Debts (SJ Ground Fee – Ranby)	\$ 10.00
<b><i>Financial Position as at 31 March 2017</i></b>	<b><i>\$58,478.58</i></b>

<b>Wainui PC Asset Register 1 March 2017A1:C40</b>	<b>Estimated value</b>
Permanent admin Cottage with 2 flush toilets	\$ 5,000.00
Permanent Kitchen clubrooms with verandah	\$ 7,500.00
Shiftable Shipping Container 40 foot	\$ 3,500.00
2 x 750 litre water tanks - plastic	\$ 250.00
water pump and fittings	\$ 300.00
outside table and 3 x tall chairs	\$ 100.00
Fridge - 3 years old	\$ 300.00
stove	\$ 100.00
Barbeque 6 burner	\$ 300.00
Misc kitchen equipment	\$ 500.00
Plastic charis and tables	\$ 200.00
Microphone and PA system	\$ 500.00
Three radios	\$ 100.00
Uniforms, saddle blankets etc	\$ 400.00
Games equipment - bending poles, rackets, equipment etc	\$ 750.00
Dressage arenas - plastic pipe pvc - 2 x 60 x 20 with markers	\$ 1,400.00
Dressage trailer to hold dressage sets -galvanised	\$ 1,000.00
Flat deck jump trailer	\$ 250.00
Steel pipe jump trailer	\$ 250.00
show jump poles x 60 poles at \$10 each	\$ 600.00
Steel jump stands - 14 sets	\$ 1,400.00
show jump fillers - 10 x\$100	\$ 1,000.00
50 x 2.6m jumping poles painted - \$20 each	\$ 1,000.00
9 x wing stand sets - \$250 each set	\$ 2,250.00
12x single wooden jump stand sets - \$100 set	\$ 1,200.00
Cross Country Flags x 66	\$ 800.00
Cross Country numbers	\$ 100.00
Misc Admin supplies	\$ 500.00
Cross Country Jumps	\$ 20,000.00
1 x hose reel	\$ 40.00
1 x large wooden horse	\$ 150.00
2 x Arena rope reels - white	\$ 300.00
1 x Arena rope - yellow	\$ 150.00
1 x jockey wheel	\$ 90.00
1 x garden rake	\$ 20.00
17 x pigtail fencing stakes	\$ 20.00
16 x steel dressage arena standards	\$ 50.00
Bank Account	\$ 52,370.00
Accounts Receivable	\$ 10.00

## Peta Kuluz - Pony Club AGM speech – 19 May 2017

Imagine an organisation that felt like a family. A club in which people came together and bonded over a mutual love of horses. Where successes were celebrated by all, where people came each week to have fun, where volunteers plentiful, passionate and enthusiastic. Where people took action to solve any issues that may arise. But above all, people cooperating and contributing in a fun and rewarding environment, where their children could make lifelong friends and learn many new skills. This is what pony club is.

Though our club certainly shares some characteristics with the description I just gave, we also unfortunately have developed some differences. In our fast-paced, increasingly individualistic world, our club has sadly become the victim of a lack of community spirit, and a drought of willing volunteers. Over the past 3 years, I have seen my mum work insanely hard, with the help of a few others, to keep our club running. When no one puts their hand up to do even the simplest of tasks, it can quickly build up on the few that our club relies on, and can lead to months of stress and work, on top of full time jobs and families. The saying “many hands make light work” has never been more relevant to our club- if everybody volunteered to do a few jobs, the load would be spread and things would be easier for everyone. Teamwork divides the load and multiplies the success.

We all have our own separate lives, with our own stresses and issues- but this shouldn't be brought to pony club. One of the main values of the NZPCA is to “foster a friendly, fun, helpful, encouraging, and respectful environment at all times.” At the end of the day, pony club is for the enjoyment of us kids and our horses. On this note, it is important to acknowledge that pony club isn't an elite training institution- although we are extremely lucky to have some fantastic coaches, pony club is aimed at working through certificates and producing well rounded equestrians.

At this point I would like to briefly remind you of the mission statement of NZPCA. The NZPCA is a voluntary organisation for young people interested in ponies/horses and riding that:

Encourages young people to ride and enjoy all kinds of sports connected with riding

Provides instruction on riding and pony/horse management

Promotes the highest ideals of behaviour, sportsmanship, citizenship and loyalty, to create strength of character and self-discipline

Values, encourages, develops and recognises the volunteers who are the backbone of Pony Club and its success

Perhaps the most important phrase in there that last one. Volunteers are the **backbone** of pony club and its success. It is not a professionally managed organisation- it is a community-minded, grassroots club run by volunteers - and it is up to our members to determine the success of our club.

## **Presidents AGM Report – Caitlin Metz - 19 May 2016**

The New Zealand Pony Clubs Association (NZPCA) is a not for profit, youth voluntary organisation for young people interested in ponies/horses and riding.

The NZPCA is represented nationally by its 81 Clubs, 238 Branches and over 9,400 Members.

We provide instruction on riding and horse/pony management with a structured certificate system that allows young people to gain qualifications, promoting the highest ideals of behaviour, sportsmanship, citizenship and loyalty, to create strength of character and self-discipline.

We encourage young people to ride and enjoy all kinds of sport connected with riding through our rallies, events and competitions.

Our volunteers are the backbone of the pony club and are highly valued. We encourage their development and recognise their dedication to helping us make the NZPCA the success it is.

We have a coaching system which allows for a progressive pathway for those who teach at pony club and encourages them to attain qualifications and develop their skills enabling a consistency of teaching standards throughout our Branches.

Wainui Pony Club is a branch of the Waitemata District Club which belongs to the Waitemata Rodney Area. There are five branches of Waitemata District – Wainui, Chelsea, Greenhithe, Rosedale and Coatesville. There are seven District Clubs that make up the Waitemata Rodney Area and these are Waitemata, North Harbour, Kumeu, Warkworth, Wellsford, West Auckland and Whenuapai. In total there are 15 Pony Club Areas within the whole of New Zealand.

Wainui Pony Club branch was established in 1979 by Richard and Mary Lloyd along with other local parents. We all are members of a special organisation with a rich history which is all about YOU – our children learning to ride in a happy and safe environment.

So let's look back at our 2016 / 17 season with Wainui.

### **Wainui Branch Membership**

- 36 Riding members under 18, 2 riding members over 18.
- It has been wonderful to welcome new members to our club this year.
- 34 Adult Members – which includes parents of riders, and 10 adult ride, "riders".
- 6 Fabulous Instructors
- 23 rallies planned and 21 rallies completed with consistent attendance across all groups

### **Wainui Grounds**

A heartfelt thank you to Richard and Mary Lloyd who continue to support Wainui Pony Club in many ways. They are incredibly generous allowing us to use their beautiful farm as our home ground and always willing to listen to our requests and share their knowledge with us. We are very grateful to Richard and Mary for their generosity and support.

We couldn't get a start at our own Wainui grounds due to the dreadfully wet Spring! Rallies started at Woodhill Sounds in the first week of October 2016 and we did not return to Wainui until late October.

We are very grateful for the wonderful new paint job of the clubhouse and the container – thank you so much Brendon Wallace-Pram, this was a fantastic solo act to support our club and deliver on a promise to the Lloyd's to paint the container! Maybe we can convince you to do the same on the cottage and the hay barn this coming season?

The very wet Spring was not kind to the cross country ground and a decision was taken to not hold the Wainui One Day Event due to rutting on some parts of the course. Many events were cancelled across the Area for exactly the same reason.

A huge thank you to our ground partners the Hibiscus Coast Radio Flyers Club who have been incredibly helpful this year. They have sorted out the kitchen and toilet plumbing "once and for all" and been very helpful with raising matters such as when we have left wallets outside etc! Thank you to Jim Hall and his team.

### **Instructors**

Thank you to our team of incredible Pony Club Coaches – what an A Team they have been! Last year, we trialled having Chris as Lead Junior Coach, and Ginny as the Lead Senior Coach, with Kim supporting them in rally and group organisation. This worked out very well and I'm sure the riders will agree. The riders have enjoyed excellent instruction again this season which is reflected in the great results our riders achieve. My observation out and about amongst the groups is that our riders are loving their pony club rallies! That is what it is ALL ABOUT!

It's been brilliant to see Julia introduce the quadrille - culminating in a very impressive show case at our last rally. Another fun aspect has been swapping ponies and horses to gain experience of other mounts. This has provided much fun for riders and spectators.

Did you know that our coaches represent specialist disciplines in eventing, dressage, show hunter, and show jumping? You kids are lucky to have any one of these top-quality coaches providing their knowledge and experience to you. Many of them are competitive in their chosen discipline of riding whilst the others are judges and very active in organisational roles.

Our certificate results remain excellent – Three D Cert passes, Three D+ Cert passes, seven C cert passes, seven C+ horsemastership passes and four B horsemastership passes! Wow congratulations everyone. Remember riders with the right instruction and training yourselves to do things the correct way, you too can gain any of these internationally recognised certificates – you just need to put in the hard work!

### **Events**

- Working bee in early November to get the grounds sorted.
- 26 November – Show Hunter Clinic thanks to the generosity of Sue Whiddett. A very successful day and one that we should consider again if Sue is willing!

- 12 Feb – Show Jumping Day enormously successful and something we should probably put on the Area calendar twice for next season.
- Cross country evenings with minimal attendance except when Helensville PC utilised the evening to hold their rally on our cross-country course – another idea we could foster with other clubs.
- No ODE due to ground conditions
- In terms of bang for buck – we were winning this season with the Show Hunter Clinic and the Show Jumping Day.

### **Sponsorship**

- It is necessary for our voluntary organisation to make additional money through the season to keep our club viable.
- GJ Gardner's remain our most loyal and generous supporters providing our club with \$2,500 – this year spent on the materials for a new set of show jumps!
- Stephen gained the sponsorship of materials from Winstone Aggregates to fix our water jump and crossings on the cross-country side – however due to the weather conditions we have not been able to take that offer up and this will need to be followed up.
- Nikki Ranby gained the sponsorship of Simone Du Bernard for the rugs for our Show Jumping Day.
- And I gained many generous donations from the business' in Dairy Flat for prizes for the Show Jumping day – A heartfelt thank you to our local supporters of Dairy Flat Bakery, Falloon Stockfoods, Equestrian Supplies, Robbie Torrington Panelbeaters and Dairy Flat Vets
- Peter Kuluz who built our entire set of new jumps mainly by himself in a very short space of time! They are such a wonderful asset for the club and hopefully some handyman Dads may copy the pattern and provide some more! Peter is now working through the winter months on restoring our dressage trailer! It is fantastic to have his skills and willingness to help us.

### **Committee**

- Thank you to all members of the committee this year who have all contributed in their own way. It is good for people to play to their strengths and contribute where they can.
- I'd like to make special mention of Kim for a tight rein on our finances and being a speedy and effective Executive Committee member, always having the club's and riders BEST INTERESTS at the centre of all of our decisions, Michelle for her expert running of the canteen, Claire for taking on the Health and Safety role, Carrie for half a season of secretary and Nikki for the other half.
- Whilst not a committee member a special thanks to Karen Richardson for running our website, Facebook and for creating our flyers. And running the successful Adult ride.

**Thank you, members we have had a good season – a big pat on the back for all of you!**

After 11 years on the committee and three as President - I am now standing down, to make way for new blood to run the club! Here is a great chance for a new committee and executive to learn about the running of the club without any major concerns ahead of them. The club is in good heart, we are financial, have great assets, good relationships with the landowner and Flyers Group, membership is high, great instructors are available and like our ethos, however most of all, we continue to have gorgeous kids and ponies – keen to learn and who really enjoy Wainui Pony Club. I am hopeful for the future of Wainui Pony Club and its future is now in your hands.

END