



WAINUI PONY CLUB

Minutes of the Committee Meeting

Held on Thursday 12 March at 7.30pm
Pony Club Room, Wainui

Present: Caitlin Metz (Chair), Maree Drury, Steven Simpson , Jenny Savannah, Megan Plumbley, Karen Richardson, Chris Beech, Dee Hunter, Marina Ander , Kim Phillips Harvey

Apologies:

1. Previous Minutes

Minutes of February read.

Passed by Chris **Seconded by** Megan

2. Correspondence in/out

In

- (i) Paul resignation as Vice President and from committee
- (ii) Correspondence Jamie Campbell: suggestions re cross country course issues at ODE - training level jumps.
- (iii) Correspondence Leah Chumbley.
- (iv) Coffee 4 U- offering his services for future events.
- (v) Emails re t shirts and bib quotes.

Outward

- (i) Caitlyn reply to Jamie. TD's stand by their decision. Final outcome pending on advice from Bing Allen.

Action Point:

- Caitlyn: Correspond with Leah, state apology is noted.
- Maree: write back to coffee guy thanking and will invite him next season.

3. Treasures Report

See report attached

Action point:

Kim to pay levy to Waitemata District Pony Club

4. Presidents Report

See report attached.

Action points:

- Maree send out note re AGM and prize giving to all 8 May
- Maree send out email re cups and cup cleaning

- Megan roll tally and results for AGM
- Chris meet with instructors re prizes

5. Head Coach Report

Gayle Sealy re certificates 19th April for D, D+ and C

Mary re C+ candidates

Mercer cup team. 26 April

Look at a winter programme for C+ HM so they can sit next year

Action points:

- Send Mary a card re passing of her mother
- Put out email re Mercer cup asking who would like to go and the categories available and heights. Coatesville Pony Club.
- Chris to go back to Gayle re date for certificates.

6. District and Area Meetings

Mercer cup changes to show jumping heights. Cross country will be all natural obstacles or roll tops with a halt part way through course.

Country T V televising Mercer cup this year.

Area teams event will be held towards end of season.

7. General Business

Champs: Wainui Cross Country practice day for champs on 8 April as a fund raiser. Champs girls can run the night.

Container for storage: replace with lean-to off the club house with large gates opening at both ends.

Get cost of material and light roofing materials

Bibs: Buy about 30 at saddlery warehouse

Then we just photocopy the numbers and hand them out on the day of an event.

Check vouchers available at saddlery warehouse and use towards purchase of bibs

Pony club T shirts

Decided not to purchase at this stage due to cost (\$42.50 each). Offer shirts we have to members half price for them to alter to fit as required.

Events

Decided to cancel the mini ODE due to likely poor numbers and unlikely to run at profit.

Decided to cancel next cross country practice night due to poor attendance.

Firewood fund raiser.

Gum rounds available for fire wood at 236 Kahikatea Flat Road

Log splitters available to use

Needs to be done weekend April 18/19 April Splitting on 18th sell on 19th

Wainui Puhoi face book page

Committee and volunteers needed for splitting and selling, traffic management.

Advertising.

Email re log splitting.

Cost will be \$60 per trailer load can choose to take rings or split wood
 Advertise hunt club, pony club, radio, Rodney times
 Karen do add's and posters for web sites etc.

Adult ride

May continue couple of weeks after day light saving ends

End of season tasks

Set up electric fence around water jump

Meeting Closed 9.10pm

Next Meeting is 9 April 2015 at 7.30 pm

AGM 8 May 6.30pm- Venue to be announced

Action point Summary

Action Item	Person responsible	Completion Date
Correspond with Leah, state apology is noted.	Caitlyn	27/3/15
Write back to coffee guy thanking and will invite him next season	Maree	27/3/15
Pay levy to Waitemata District Pony Club	Kim	27/3/15
Send out email re AGM and prize giving to all 8 May	Maree	27/3/15
Send out email re returning cups and cup cleaning	Maree	27/3/15
Megan roll tally and results for AGM	Megan	27/3/15
Chris meet with instructors re prizes	Chris	27/3/15
Recognition to Caitlyn and Paul for their roles at AGM	Maree and Kim	27/3/15
Send Mary Dawkins a card re passing of her mother	Caitlyn	27/3/15
Email re Mercer cup	Caitlyn	27/3/15
Chris to go back to Gayle re confirming date for certificate examinations	Chris	27/3/15
Costs for lean too for storage	Kim	27/3/15
Purchase up to 30 bids from saddlery warehouse using available vouchers	Kim	27/3/15
Advertising for firewood fund raiser 18/19 April	Karen	27/3/15
Set up electric fence around water jump	Steven	27/3/15

Presidents Report

- 16 rallies completed with consistent attendance around 26 riders
- District Dressage held successfully on our grounds – they looked a picture
- Congratulations to our riders that made the Waitemata Dressage Team – once again our branch is achieving well at representative level
- Congratulations to Zoe Ander for making the Waitemata Rodney Champs Team – we wish her well at Champs
- Thanks to Dee Hunter for her creative fund raising ideas. Dee provided the baths for sale and has also donated a large firewood pile for the club to split and sell – discuss in General Business
- Wainui ODE – Congratulations to the committee and all parents for assisting to bring the day together and to run smoothly
 - Paul on cross country design and delivery – a beautifully prepared course once again and even more amazing “Our risk management plan”!
 - Paula and Andrea Mynott for scoring – would have been impossible without you
 - Bruce for parking
 - Michelle for prep and sponsorship and the team on canteen
 - Marina and Kim on dressing the course
 - Marina for organising all the required officials and ensuring we were compliant – a huge job, well done
 - Judith on show jumping course design and build and microphone on the day
 - Stephen for grounds tidy up and cross country help and for the toilets FLUSHING ALL DAY
 - Maree for taking phone enquiries, ribbon purchase
 - Karen cross country marshalling and the constant web and facebook monitoring
 - Jenny, Sue and team for dressage marshalling, writing and raising timetable risks along the way
 - Kerrylee and team for gear check control
 - Chris for raffle co-ordination and thanks to our generous sponsors the raffle was amazing
 - Kim for all the money mop up and control and paying bills etc
 - Megan for her everyday email management
- The entries were well down which was disappointing – ended up with 85 riders down from 125 the previous year.
- Hence revenue is down ☹
- The cross country course provided some challenges. A letter was received from Jaime Campbell about the course and we are seeking independent advice from Bing Allen about the training jump 3A and 3B. The wheel barrow also caused issues in the intro class. The approved experts were all used in the design approval of all classes but there will be some learning to be had from this independent analysis.
- Turn out at our cross country practice nights has been dismal - disappointing
We have one more scheduled for the 8th April which I propose we cancel.
We also have a mini ODE scheduled for 26th April which we need to discuss in general business.
- Certificate exams need to be schedule and prepared for – we want an awesome pass rate again this year – work hard riders and make your instructors proud of you

- May I take this opportunity to formally extend huge thanks on behalf of Wainui Pony Club to the many years of contribution by Paul and Paula Croft. They have been instrumental in re-invigorating the club over the last 8 years and have provided so much time and resource to leave a wonderful legacy behind for us all to enjoy. It is a shame Paul has resigned from the committee but he has provided years of dedicated service and he has certainly served his tour of duty – many of them as President which we are very grateful for. Thank you and enjoy your retirement from day to day pony club!!
- On that note we have our AGM to prepare for already booked for the 8th May commencing 6.30 pm at the North Harbour Country Club. We have many things to prepare for that and we need to be ready to discuss at the April meeting;
 - Megan - roll tally, district / area representation
 - Chris and instructors - prize list and certificates
 - Committee – decide cups
 - Maree - cup gathering and cleaning, engraving – should call for cups this week so we have plenty of time for once!
- I am unable to stand for re-election as President at the next AGM. Whilst it has been fun – I especially love seeing our riders at rallies and hearing the happy burble around the clubhouse – I am already over-committed and have now started a new business venture which I need to fully concentrate on.
- Could all parents please consider nomination for the committee and the elected positions now so we have a successful and efficient AGM on the 8th of May.

END

Wainui Pony Club

Treasurers Report for

1 December 2014 to 31 December 2014

Opening Balance		\$ 7,010.72
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Expenses

Coaches Fees	\$ 970.00
Canteen Expenses	\$ 106.51
Power	\$ 66.99
Insurance	\$ 97.54
Rewire Oven	\$ 501.80
	<u>\$ 1,742.84</u>

Inwards

Fees	\$ 160.00
Misc	\$ 10.00
	<u>\$ 170.00</u>

Closing Balance		<u><u>\$ 5,437.88</u></u>
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Wainui Pony Club

Treasurers Report for

1 January 2015 to 31 January 2015

Opening Balance		\$ 5,437.88
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Expenses

Toilet Fix Parts	\$ 94.75	
Coaches Fees	\$ 760.00	
Canteen Expenses	\$ 102.84	
Power	\$ 80.31	
Insurance	\$ 97.54	
Dressage Assessor	\$ 40.00	
	<u>\$ 1,175.44</u>	

Inwards

ODE Entries	\$ 295.00	
Fees	\$ 120.00	
Canteen	\$ 530.00	
XC Practise	\$ 80.00	
	<u>\$ 1,025.00</u>	

Closing Balance		<u><u>\$ 5,287.44</u></u>
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Wainui Pony Club

Treasurers Report for

1 February 2015 to 28 February 2015

Opening Balance \$ 5,287.44

Expenses

ODE Rider Refunds	\$ 403.00
ODE Officials	\$ 500.00
Coaches Fees	\$ 1,750.00
NZPCA Fees	\$ 120.00
Area Levies	\$ 279.00
District Levies	\$ 93.00
ODE Vet	\$ 250.00
Marina ODE Exp Reimburse	\$ 129.50
Post Purchase	\$ 290.00
Port a loo Hire	\$ 149.98
Insurance	\$ 97.54
Power	\$ 78.97
Equestrian Entries	\$ 456.75
Canteen Expenses	\$ 1,582.27
Tax on Interest	\$ 9.75
Rosettes	\$ 184.40
	<u>\$ 6,374.16</u>

Inwards

ODE Fees	\$ 4,944.00
Adult Ride	\$ 55.00
XC Practise	\$ 220.00
Casual Riders	\$ 45.00
Sponsorship	\$ 2,500.00
Interest	\$ 29.55
Canteen	\$ 982.20
Fees	\$ 145.00
	<u>\$ 8,920.75</u>

Closing Balance \$ 7,834.03